

Hitotsubashi Institute for Advanced Study Discussion Paper Series

Guidelines for Authors (Draft)

October 2025 revised

1 Purpose of the series

The Hitotsubashi Institute for Advanced Study (hereafter, "HIAS") Discussion Paper Series (hereafter, "the Series") aims to provide authors with a wide audience and the opportunity to receive feedback on their papers.

2 Copyright and Reserved Right

- 2.1 Copyright remains with the authors of individual papers. Any opinions expressed in the papers are those of the authors and do not necessarily represent the views of HIAS.
- 2.2 Authors acknowledge that HIAS reserves the right to submit the papers to the Hitotsubashi University Repository (HERMES-IR) and, in the case of economics papers, to RePEc (Research Papers in Economics).
- 2.3 Authors acknowledge the abstracts of the papers published in HERMES-IR may be provided to or used by third-party database vendors. Authors must declare if they do not consent to this.
- 2.4 In the case of a co-authored paper, the submitter must obtain the consent of all co-authors regarding clauses 2.1 to 2.3 prior to submission.

3 Eligibility

- 3.1 Individuals who have worked as faculty members at HIAS
- 3.2 Papers presented at events organized by HIAS, subject to approval by the event organizer
- 3.3 HIAS Visiting Researchers
- 3.4 HIAS Research Collaborators affiliated with HIAS centers, subject to approval by the director of respective center
- 3.5 Papers that have already been published as journal articles are not eligible.

4 Format

- 4.1 Papers must be written in English
All papers must include an abstract as well as keywords.
- 4.2 Authors listed under 3.1 must state "Hitotsubashi Institute for Advanced Study" or "HIAS" as their affiliation. Authors listed under 3.2, 3.3, and 3.4 must acknowledge "Hitotsubashi Institute for Advanced Study" or "HIAS" in the acknowledgement section
- 4.3 Authors must submit an electronic version of their paper in PDF format to the Research Services Office. If revisions are required to comply with the style guidelines

outlined in 4.1, and 4.2, the author must promptly resubmit the corrected version in PDF or editable manuscript format.

- 4.4 Papers submitted to this Series will be assigned consecutive numbers.* A cover page with the assigned number will be attached to each paper

*The number consists of the initial letter of the research field followed by a serial number (e.g., E-100 for Economics)

- 4.5 The Series will be published electronically on the HIAS website.

- 4.6 In principle, the publication date will correspond to the submission date.

5 Replacement and withdrawal

HIAS will appropriately respond to author's requests for replacement or withdrawal of papers.

6 Revision of guidelines

HIAS reserves the right to revise this guideline as necessary, subject to approval by the HIAS Management Council.

Manuscript Submission Address / Contact

Research Support, Research Services Office

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